

Monday, June 18, 2018

Minutes of the meeting of the Black Creek - Oyster Bay Services Committee held on June 18, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 9:00 am.

MINUTES

Present:

Directors:	E. Grieve	Puntledge/Black Creek (Area 'C')
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
Staff:	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	L. Dennis	Legislative Services Assistant

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

REPORTS:

FEES AND CHARGES BYLAW- CONNECTION COST UPDATES FOR THE BLACK CREEK/OYSTER BAY WATER LOCAL SERVICE AREA

E. Grieve/B. Leigh: THAT the report dated June 13, 2018 regarding an update to the water service fees and charges bylaw to reflect an up-to-date cost for the installation of water meters and provide a limit of liability for residents in relation to leak related charges for the Black Creek/Oyster Bay (BCOB) Water Local Service Area (WLSA) be received.

209

Carried

Z. Berkey, Engineering Analyst, and M. Herschmiller, Manager of Water Services, provided an overview of the staff report regarding an update on connection costs for the Black Creek/Oyster Bay Water Local Service Area.

E. Grieve/B. Leigh: THAT Bylaw No. 5 being the “Black Creek/Oyster Bay Water Service Regulation, Fees

and Charges Bylaw No. 5, 2008” be amended as per the revised bylaw attached as Appendix A to the staff report dated June 13, 2018.

209

Carried

BLACK CREEK/OYSTER BAY WATER CONSERVATION BYLAW- MINOR AMENDMENT

E. Grieve/B. Leigh: THAT the report dated June 13, 2018 regarding adopting a minor amendment to the Black Creek/Oyster Bay (BCOB) water conservation bylaw, to reduce confusion of activities allowed within stage one restrictions be received.

209

Carried

Z. Berkey, Engineering Analyst, and M. Herschmiller, Manager of Water Services, provided an overview of the staff report regarding a minor amendment to the Black Creek/Oyster Bay water conservation bylaw to reduce confusion of activities allowed within stage one restrictions.

E. Grieve/B. Leigh: THAT the proposed changes to Schedule A of Bylaw No. 519 being the “Black Creek – Oyster Bay Water Conservation Bylaw No. 519, 2018” be adopted.

209

Carried

EXISTING USE GROUNDWATER LICENCING FOR BLACK CREEK/OYSTER BAY WELLS

E. Grieve/B. Leigh: THAT the report dated June 13, 2018 regarding the recent submission of Existing Use Groundwater Licence Application for the BCOB Water System wells be received.

209

Carried

Z. Norcross Nu'u, Engineering Analyst, and K. La Rose, Senior Manager of Water/Wastewater Services, provided an overview of the staff report regarding the recent submission of Existing Use Groundwater Licence Application for the BCOB Water System wells.

FIRE DEPARTMENT ROAD RESCUE SERVICE- OUTSIDE OF SERVICE AREA

E. Grieve/B. Leigh: THAT the report dated May 8, 2018 regarding information and background regarding road rescue services provided by the Comox Valley Regional District (CVRD) fire departments, outside of their local service area be received.

209

Carried

J. Bast, Manager of Fire Services, provided an overview of the staff report regarding road rescue services provided by the Comox Valley Regional District fire departments outside of their local service area.

FIRE AND RESCUE SERVICES AGREEMENT – MUTUAL AID

E. Grieve/B. Leigh: THAT the report dated June 11, 2018 regarding endorsement to extend the current fire and rescue services mutual aid agreement allowing Comox Valley Regional District (CVRD) fire departments to request assistance, or respond to requests for assistance from other local fire departments on a cost recovery basis; and to provide an update regarding the mutual aid agreement with Canadian Forces Base Comox (CFB Comox) be received.

209

Carried

J. Bast, Manager of Fire Services, provided an overview of the staff report regarding endorsement to extend the current fire and rescue services mutual aid agreement allowing Comox Valley Regional District fire departments to request assistance, or respond to requests for assistance from other local fire departments on a cost recovery basis, and update regarding the mutual aid agreement with Canadian Forces Base Comox.

E. Grieve/B. Leigh: THAT the board approve the extension and amendment of the current Fire and Rescue Services Mutual Aid Agreement with the City of Campbell River, City of Courtenay, Town of Comox, Village of Cumberland, Union Bay Improvement District, and the Ships Point Improvement District, for a five-year term (May 10, 2018 – May 10, 2023), as outlined in staff report dated June 11, 2018;

AND FINALLY THAT the Chair and Corporate Legislative Officer be authorized to execute the agreement.

210

Carried

TERMINATION:

E. Grieve/B. Leigh: THAT the meeting terminate.

208

Time: 9:22 am

Confirmed by:

Brenda Leigh
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services

Recorded By:

Lisa Dennis
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the _____ day of _____,
20____.